

**STEP 1 – STUDENT INFORMATION**

Student ID Number \_\_\_\_\_

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Last Four of Social Security Number \_\_\_\_\_

UEH Flag 2       UEH Flag 3      ISIR Transaction No: \_\_\_\_\_      ISIR Posted Date: \_\_\_\_\_

**STEP 2 – Attachments**

Student NSLDS Enrollment Summary       Student NSLDS Grant History       Student NSLDS Loan History

Other \_\_\_\_\_       Other \_\_\_\_\_       Other \_\_\_\_\_

NOTE: NSLDS data is available at <https://nsldsfa.ed.gov/login>. Also, SIS screens referenced on A2PE, OnBase and student transcripts may provide additional enrollment history information.

**STEP 3 – FOUR-YEAR ENROLLMENT AND FINANCIAL AID HISTORY REVIEW**

Student attended and received a Pell Grant and/or Direct Loan at COLUMBIA UNIVERSITY in the last (4) academic years (2021-2022, 2022-2023, 2023-2024 and 2024-2025) and does not otherwise raise concern of unusual enrollment behavior.

**Proceed to Step 4.**

Student attended and received a Pell Grant and/or Direct Loan at COLUMBIA UNIVERSITY in the last (4) academic years (2021-2022, 2022-2023, 2023-2024 and 2024-2025) and additional information is needed to address suspected unusual enrollment behavior (see FSA Handbook Vol 1, Ch. 3: Unusual Enrollment History: To resolve a UEH Flag of “2”).

**Proceed to Step 3a.**

Student did not attend COLUMBIA UNIVERSITY or attended and did not receive a Pell Grant and/or Direct Loan at COLUMBIA UNIVERSITY in the last (4) academic years (2021-2022, 2022-2023, 2023-2024 and 2024-2025)

**Proceed to Step 3a.**

**STEP 3a – FOUR-YEAR ENROLLMENT HISTORY AND TRANSCRIPT REVIEW**

Name of School Attended	Dates of Attendance		Federal Pell Grant Recipient (Y/N)	Federal Student Loan Recipient (Y/N)	TIV Recipient Current AY (Y/N)	Academic Credit Earned (Y/N)
	From (MM/YYYY)	To (MM/YYYY)				

NOTE: If student attended more than 5 different colleges/universities during the past 4 academic years, please list those on a separate sheet of paper providing the same information as requested above and attach that sheet to this form.

**STEP 4 – SCHOOL DETERMINATION ON ACADEMIC CREDIT**

Academic credit was earned

Academic credit was NOT earned

**STEP 5 – STUDENT DOCUMENTATION AND EXPLANATION**

Acceptable documentation and explanation received

Acceptable documentation and explanation received

**STEP 5 – STUDENT DOCUMENTATION AND EXPLANATION**

A - Academic Plan initiated

D – Denied for Aid

E – Eligible for Aid

R – Regained Eligibility

PF Updates Completed	
<input type="checkbox"/> SAR C-Flag None & Unlocked	<input type="checkbox"/> Database Match Outcome Pending Set to No & Locked
<input type="checkbox"/> UEH Academic Credit Field	<input type="checkbox"/> UEH FSA Elig Field

Reviewed By \_\_\_\_\_ Date \_\_\_\_\_