

**STEP 1 – STUDENT INFORMATION**

Student ID Number \_\_\_\_\_

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Last Four of Social Security Number \_\_\_\_\_

UEH Flag 2       UEH Flag 3      ISIR Transaction No: \_\_\_\_\_      ISIR Posted Date: \_\_\_\_\_

**STEP 2 – Attachments**

Student NSLDS Enrollment Summary     Student NSLDS Grant History       Student NSLDS Loan History  
 Other \_\_\_\_\_       Other \_\_\_\_\_       Other \_\_\_\_\_

NOTE: NSLDS data is available on ([https://nsldsfa.ed.gov/nslds\\_FAP/](https://nsldsfa.ed.gov/nslds_FAP/)). Also, SIS screen MPVD, OnBase and student transcripts may provide additional enrollment history information.

**STEP 3 – FOUR-YEAR ENROLLMENT AND FINANCIAL AID HISTORY REVIEW**

- Student attended and received a Pell Grant and/or Direct Loan at **COLUMBIA UNIVERSITY** in the last (4) academic years (2018-2019 and 2019-2020, 2020-2021, 2021-2022) and does not otherwise raise concern of unusual enrollment behavior. **No further action required.**
- Student attended and received a Pell Grant and/or Direct Loan at COLUMBIA UNIVERSITY in the last (4) academic years (2017-2018, 2018-2019 and 2019-2020, 2020-2021, 2021-2022) and additional information is needed to address suspected unusual enrollment behavior (see FSA Handbook Vol 1, Ch. 3: Unusual Enrollment History: To resolve a UEH Flag of “2”). **Proceed to Step 3a.**
- Student did not attend **COLUMBIA UNIVERSITY** or attended and did not receive a Pell Grant and/or Direct Loan at **COLUMBIA UNIVERSITY** in the last (4) academic years (2018-2019 and 2019-2020, 2020-2021, 2021-2022) **Proceed to Step 3a.**

**STEP 3a – FOUR-YEAR ENROLLMENT HISTORY AND TRANSCRIPT REVIEW**

Name of School Attended	Dates of Attendance		Federal Pell Grant Recipient (Y/N)	Federal Student Loan Recipient (Y/N)	TIV Recipient Current AY (Y/N)
	From (MM/YYYY)	To (MM/YYYY)			

NOTE: If student attended more than 8 different colleges/universities during the past 4 academic years, please list those on a separate sheet of paper providing the same information as requested above and attach that sheet to this form.

**STEP 4 – SCHOOL DETERMINATION ON ACADEMIC CREDIT**

Academic Credit was earned       Academic Credit was NOT earned

**STEP 5 – STUDENT DOCUMENTATION AND EXPLANATION**

Acceptable documentation and explanation received       Acceptable documentation and explanation NOT received

**STEP 6 – FSA ELIGIBILITY**

A – Academic Plan initiated       D – Denied for Aid       E – Eligible for Aid       R – Regained Eligibility

PF Updates Completed	
<input type="checkbox"/> SAR C-Flag None & Unlocked	<input type="checkbox"/> Database Match Outcome Pending Set to No & Locked
<input type="checkbox"/> UEH Academic Credit Field	<input type="checkbox"/> UEH FSA Elig Field

Reviewed By \_\_\_\_\_

Date \_\_\_\_\_