

Spring 2016 Checklist

- Submit a copy of your VA-issued Certificate of Eligibility (New Students)
 - You can drop it off in person at 202 Kent Hall, you may email a scanned copy to veterans@columbia.edu or you may fax your certificate to 212-854-2818
 - If you don't have this document, then go to the www.va.gov and complete the VONAPP (<http://www.vabenefits.vba.va.gov/vonapp/default.asp>). This will prompt the VA to send you your certificate
- If you are a transfer student, then complete the VA Form 22-1995 (Change of Location Form) at the VA's website: www.va.gov
- ***NOTIFY our office (212-854-3161 or veterans@columbia.edu) if you will be on Active Duty when you begin the term even for one day including terminal leave!***
- Notify our office if you intend to utilize Chapter 31 Voc Rehab benefits
 - Veterans are eligible for this if they have a disability rating of 20% or greater
 - If you already have your 1905, then please forward a scanned copy to veterans@columbia.edu or fax to 212-854-2818
- Complete the Request for Certification Online Form on Columbia's Veterans Affairs website. <http://veteranaffairs.columbia.edu/content/veterans-request-certification>
 - This form MUST be completed **before every term** you wish to utilize VA benefits for
 - You MUST, you MUST, you MUST notify us any time there is an enrollment change
- Sign up for Direct Deposit with the VA: 1-888-442-4551 ([New Students](#))

202 Kent Hall Office Hours:

Monday, Wednesday 11am – 5pm

Tuesday, Thursday Closed to walk-ins/Appointments Only

Friday 10am – 1pm

Contact Us:

veterans@columbia.edu

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