Spring 2016 Checklist

☐ Submit a copy of your VA-issued Certificate of Eligibility (New Students)
   • You can drop it off in person at 202 Kent Hall, you may email a scanned copy to veterans@columbia.edu or you may fax your certificate to 212-854-2818
   • If you don’t have this document, then go to the www.va.gov and complete the VONAPP (http://www.vabenefits.vba.va.gov/vonapp/default.asp). This will prompt the VA to send you your certificate

☐ If you are a transfer student, then complete the VA Form 22-1995 (Change of Location Form) at the VA’s website: www.va.gov

☐ ***NOTIFY our office (212-854-3161 or veterans@columbia.edu) if you will be on Active Duty when you begin the term even for one day including terminal leave!**

☐ Notify our office if you intend to utilize Chapter 31 Voc Rehab benefits
   • Veterans are eligible for this if they have a disability rating of 20% or greater
   • If you already have your 1905, then please forward a scanned copy to veterans@columbia.edu or fax to 212-854-2818

☐ Complete the Request for Certification Online Form on Columbia’s Veterans Affairs website. http://veteranaffairs.columbia.edu/content/veterans-request-certification
   • This form MUST be completed before every term you wish to utilize VA benefits for
   • You MUST, you MUST, you MUST notify us any time there is an enrollment change

☐ Sign up for Direct Deposit with the VA: 1-888-442-4551 (New Students)

202 Kent Hall Office Hours:
Monday, Wednesday 11am – 5pm
Tuesday, Thursday Closed to walk-ins/Appointments Only
Friday 10am – 1pm

Contact Us:
veterans@columbia.edu
Anne Marie Gesslein, ag3151@columbia.edu, Ph: 212-851-0790
Eric Halperin, eh2549@columbia.edu, Ph: 212-854-8576